

PROJECT AGREEMENT

BETWEEN

**THE MINISTRY OF EDUCATION, YOUTH AND
SPORT**

OF THE KINGDOM OF CAMBODIA

AND

KIDSHELP KAMBODSCHA E.V.

PROJECT DESCRIPTION

- ❖ **Project name:** Education for a brighter future
- ❖ **Organizations undertaking the project:** Kidshelp Kambodscha e.V.
- ❖ **Major donors:** Kidshelp Kambodscha e.V. Germany
- ❖ **Project location:** Prek Dambang, Kandal Province
Prek Tamak, Kandal Province
Phnom Penh
- ❖ **Address:** Lor Oet Village, National Road 6A
Prek Dambang Commune
Mukkampul District
Kandal Province
Kingdom of Cambodia

- ❖ **Duration of the project:** 3 years
- ❖ **Total budget for the project:** \$ 298.650
- ❖ **Number of expatriate staff working in the project:** 1 employee
- ❖ **Number of local staff to work in the project:** 3 employees
- ❖ **General aims of cooperation and assistance:**

1. Expanding access to public education by supporting children to prevent them from working on fields. Furthermore giving special support when children have to quit school to help with field work.
2. Improving study and working possibilities for poor children in the countryside by providing English and computer classes and by making them accessible for everyone.
3. Giving gifted children access to higher education e.g. universities, specialized institutes etc.

Project Description

Kidshelp Kambodscha e.V. wants to help improving the education system in Cambodia and make education available for children who cannot afford it. Children who participate in our programme can get support from their first years in school until they graduate from university.

1. Background

Many children in the countryside stop school, because they have to help their parents. Our personal sponsorship make sure, that they can successfully graduate from high school. In many cases public education is not sufficient for children in order to study at university or be successful in any in today's society. For this reason we offer extra classes in English, computer and other courses at our school. Those student who graduate successfully from high school often cannot afford their studies and have problems choosing a subject. Therefore we offer scholarships and students assistance.

2. Goal and mission

At Kidshelp Kambodscha e.V. we believe that education is the best way to change the future of Cambodia's young generation and therefore the whole country. Our projects intend to give poor children and young people in Cambodia the change to get a good education. This can help them to form their own personality and take care for themselves and others. We can help them from their first school years until they graduate from high school. We even have connections to companies in Phnom Penh to help our graduates to find internships and jobs.

We want to help creating self-sufficient young people who can not only help themselves, but also contribute to the development of the Cambodian society.

3. Scope of Project

Our field of activity is mainly in Kandal Province in the Communes of Prek Dambang and Prek Tamak. We have places for them to stay for who have to move to Phnom Penh to study at university.

4. Activities

We support about 400 children with personal sponsorship. In return, they have to certify that they attend school regularly. This is to make sure that they can attend school and do not have to help their parents at home or on the field.

They can all attend our "Khemara Kidshelp School" where we teach them mainly in English and computer. Sometime we offer classes in other topics like environmental protection, first aid, dental care etc. Students who want to go to university can get all kind of information about different universities and study careers in Phnom Penh. If they are able to study, we offer a scholarship and a place to stay. In our students dorms they get assistance for their studies and all kind of facilities that are necessary to be successful student.

5. Target Group or Beneficiaries

Our project is aimed at poor school and university student of all ages in the countryside. The only condition is that they cannot afford good education by themselves and that they are willing and able to study. In ideal cases we support and guide them from their first school years until they graduate from university and start a professional career.

DETAILED TERMS OF AGREEMENT

The Ministry of Education, Youth and Sport

and

Kidshelp Kambodscha e.V. agree as follows:

Article 1

General Term of Agreement

- 1.1 The general scope of this agreement is for the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V. to cooperate in the development, implementation and evaluation of the project within the Cambodian government's policy guidelines and Kidshelp Kambodscha e.V.
- 1.2 All details program implementation will be discussed and carried out in cooperation with the respective Departments and Provincial/Municipal Offices concerned.
- 1.3 Location of any building renovation or construction will be discussed in full with Provincial/Municipal Offices of Education, Youth and Sport and Ministry of Education, Youth and Sport and to be agreed by the Ministry before any work begins. Architectural designs will conform to national standards.
- 1.4 The project start date is 1st November 2013 to 31st October 2016 and continue until 31 October 2019
- 1.5 Kidshelp Kambodscha e.V., in partnership with the Ministry of Education, Youth and Sport will review the project at least 3 months prior to its finishing date. After this review, a mutual decision will be taken whether to stop the project at the appointed time, or seek an extension for a further period.
- 1.6 Copies of the agreement are held by the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V. and form the basic guide for cooperation and work.

Article 2

Kidshelp Kambodscha e.V. agrees

- 2.1 To respect the policy of the Ministry of Education, Youth and Sport of the Kingdom of Cambodia and to respect the Cambodian tradition and culture.
- 2.2 To work toward meeting the followings project objectives:
 - a. Expanding access to and strengthening quality of early childhood care and development program for children under 6 years old.
 - b. Improving access to and enhancing quality of primary education and lower secondary education.
 - c. Strengthening education management systems at national and sub-national levels to increase support to improve access and quality of education for children, especially the disadvantaged and marginalized groups
- 2.3 To work closely at all time with the Ministry counterparts in order to maximize transfer of skills and management capacities and planning to Ministry Officers .
- 2.4 That any report or article for publication, resulting from this project collaboration, shall be referred to the Ministry of Education, Youth and Sport for comment and shall be regarded as the joint property of Kidshelp Kambodscha e.V. and Ministry of Education, Youth and Sport.
- 2.5 To regularly attend the meetings called by the Ministry of Education, Youth and Sport to coordinate the ongoing project activities and sharing information to achieves project goal.
- 2.6 To effectively use the approved budget to meet the stated objectives:

Budget Planned for 2016-2019

Planned Budget	1 st year	2 nd year	3 rd year	TOTAL
ADMINISTRATIVE COSTS				
Expatriate Supporting Costs	910	910	910	2,730
National Supporting Staff Costs	840	840	840	2520
Stationary	200	200	200	600
Maintenances	1,400	1,400	1,400	4,200
TOTAL ADMINISTRATIVE COSTS	3,350	3,350	3,350	10,050
PROGRAMME IMPLEMENTATION COSTS				
Sponsorship for Children (421 children)	60,500	55,200	55,200	170,900
Scholarship programme for university students	15,500	21,500	23,000	60,000
English School Programme	22,400	16,800	18,500	57,700
TOTAL PROGRAMME IMPLEMENT COSTS	98,400	93,500	96,700	288,600
GRAND TOTAL (U.S. DOLLARS)	95,250	96,850	100,050	298,650

2.7 To provide the Ministry of Education, Youth and Sport (Specialized Department) with annual reports based on the calendar year including:

- Narrative progress report towards achieving objectives.
- Challenges hindering project implementation.
- Financial expenditure (as mentioned in table above) and
- Information on number of expatriate and national staff and their roles.

Article 3

The Ministry of Education, Youth and Sport agrees

- 3.1 Where appropriate to designate suitable counterparts at national levels and sub-national level to work with Kidshelp Kambodscha e.V. in order for the project activities to be implemented in a cost effective and timely manner.
- 3.2 Allowed Kidshelp Kambodscha e.V. can employ Cambodian personnel and international technical assistant to work abide the compliance law of the Kingdom of Cambodia.
- 3.3 To facilitate, where appropriate and needed for program implementation, the granting of visas for approved personnel and consultants affiliated with activities undertaken within the terms of this agreement.
- 3.4 To promote efficiency and transparency in location levels for service management by ensuring the organization receives timely information on activities and financial reports to effectively manage the project.
- 3.5 To ensure that the Province or District(s) promote open communication with the organization to assist planning, management and problem solving.
- 3.6 The Ministry of Education, Youth and Sport undertakes to provide a written response within 30 days of receipt of documentation from Kidshelp Kambodscha e.V.

Article 4

General Clause

- 4.1 The Country Director of Kidshelp Kambodscha e.V. is an official representative designated by Kidshelp Kambodscha e.V. to act on its behalf with the Ministry of Education, Youth and Sport.
- 4.2 Written amendments to this agreement may be made with mutual agreement and approval, and signed by both parties after due consideration.
- 4.3 This agreement may be terminated in an emergency situation by a joint decision taken by official representatives of the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V. after joint consultation and consideration.
- 4.4 The Ministry of Education, Youth and Sport of the Kingdom of Cambodia reserves the right to do the follow up and monitor all education program activities of Kidshelp Kambodscha e.V.
- 4.5 Kidshelp Kambodscha e.V. shall be entitled, after discussion with the Ministry of Education, Youth and Sport, to bring an end to this agreement, if it judges that cooperation is insufficient for effective implementation of the program or that the security of its personnel or property is endangered due to war, hostilities or other grave disturbances.

- 4.6 The Ministry of Education, Youth and Sport, after discussion with Kidshelp Kambodscha e.V. , shall be entitled to request Kidshelp Kambodscha e.V. to terminate the in-country employment of any individual in their employ, judged to be bringing the Ministry of Education, Youth and Sport into disrepute, or conducting themselves in an unprofessional manner. If such a request is made, the organization would follow due process.
- 4.7 The Ministry of Education, Youth and Sport, after consultation with Kidshelp Kambodscha e.V., shall be entitled to bring an end to this agreement if the accredited representatives of Kidshelp Kambodscha e.V. are judged not to be fulfilling Article 2 of this agreement.
- 4.8 Should the laws in force in Cambodia not be respected by Kidshelp Kambodscha e.V., the Ministry of Education, Youth and Sport may, after the due notice to the organization, bring an end to this agreement.
- 4.9 This agreement shall take effect from the date of signing, and shall remain in effect until the project end date, as stated in clause 1.4

This agreement is presented unaltered, in 2 originals, Khmer and English, all texts being equally authentic and of equal value. In case of divergent interpretations, the Khmer text shall prevail.

Signed, *18th May* 2017 in Phnom Penh, Cambodia

Signatories:

For Ministry of Education, Youth and Sport



Dr. Hang Chuon Naron
Minister

For Kidshelp Kambodscha e.V.



Mr. MICHAEL DOHR
Country Director