

PROJECT AGREEMENT

Between

The Ministry of Education, Youth and
Sport of the Kingdom of Cambodia

And

KIDSHELP KAMBODSCHA E.V

Project Description

- ❖ Project name : Education for a brighter future
- ❖ Organizations undertaking the project : Kidshelp Kambodscha e.V
- ❖ Major donors : Kidshelp Kambodscha e.V Germany
Kidshelp Cambodia - England
- ❖ Project location : Prek Dambang, Kandal Province,
RorKaKong 2, Kandal Province,
Prek Tamak, Kandal Province,
Phnom Penh

- ❖ Address : Lor Oet Village, National Road 6A
Prek Dambang Commune
Mukkampul District
Kandal Province
Kingdom of Cambodia
Phone number 077 210 322

- ❖ Duration of the project : 3 years
- ❖ Total budget for the project(USD) : **USD 325,000**
- ❖ Number of expatriate staff working in the project: 01 employee
- ❖ Number of local staff to work in the project: 03 employees
- ❖ General aims of cooperation and assistance:

1. Improving access to and enhancing quality of education for children and young adults from poor families
2. Strengthening education management systems at national and sub-national levels to increase support to improve access and quality of education for children, especially the disadvantaged and marginalized groups

Programme Description

Kidshelp Kambodscha e.V wants to help improving the education system in Cambodia and make education available for children who cannot afford it. Children who participate in our programme can get support from their first years in school until they graduate from university.

1. Background

Many children in the countryside stop school because they must help their parents. Our personal sponsorship makes sure, that they can successfully graduate from high school. In many cases public education is not sufficient for children to study at university or be successful in any today. For this reason, we offer extra classes in English, computer, and other courses at our school. Those students who graduate successfully from high school often cannot afford their studies and have problems choosing a subject. Therefore, we offer scholarships and students assistance.

2. Goal and mission

At Kidshelp Kambodscha e.V we believe that education is the best way to change the future of Cambodia's young generation and therefore the whole country. Our projects intend to give poor children and young people in Cambodia the chance to get a good education. This can help them to form their own personality and take care for themselves and others. We can help them from their first school years until they graduate from high school. We even have connections to companies in Phnom Penh to help our graduates to find internships and jobs.

We want to help creating self-sufficient young people who can not only help themselves, but also contribute to the development of the Cambodian society.

3. Scope of Project

Our field of activity is mainly in Kandal Province in the Communes of Prek Dambang, RorKaKong 2 and Prek Tamak. In addition we have safe dormitory accommodation for those older students who wish to move to Phnom Penh to study at university.

4. Activities

We aim to support 250 children with personal sponsorship. In return, they must certify that they attend school regularly. This is to make sure that they can attend school and do not have to help their parents at home or on the field.

They can all attend our Khemara Kidshelp School where we teach them mainly in English and computer. Sometimes we offer classes in other topics like environmental protection, first aid, dental care etc. Students who want to go to university can get all kind of information about different universities and study careers in Phnom Penh. If they can study, we offer a scholarship and a place to stay. In our student dormitories they get assistance for their studies, health care, and facilities that are necessary to be successful student.

5. Target Group or Beneficiaries

Our project is aimed at poor school and university student of all ages in the countryside. The only condition is that they cannot afford good education by themselves and that they are willing and able to study. In ideal cases we support and guide them from their first school years until they graduate from university and start a professional career.

Detailed Terms of Agreement

The Ministry of Education, Youth and Sport

and

Kidshelp Kambodscha e.V

has agreed, as follows:

Article 1

General Term of Agreement

- 1.1 The general scope of this agreement is for the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V to cooperate in the development, implementation and evaluation of the project within the Cambodian government's policy guidelines and Kidshelp Kambodscha e.V
- 1.2 All details program implementation will be discussed and carried out in cooperation with the respective Departments and Provincial/Municipal Offices concerned.
- 1.3 Location of any building renovation or construction will be discussed in full with Provincial/Municipal Offices of Education, Youth and Sport and Ministry of Education, Youth and Sport and to be agreed by the Ministry before any work begins. Architectural designs will conform to national standards.
- 1.4 The project start date was 1st January 2023 and will continue until 31st December 2025.
- 1.5 Kidshelp Kambodscha e.V, in partnership with the Ministry of Education, Youth and Sport will review the project at least 3 months prior to its finishing date. After this review,

a mutual decision will be taken whether to stop the project at the appointed time, or seek an extension for a further period.

- 1.6 This agreement will be officially used by the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V as a basic guideline for cooperation and work.

Article 2

Kidshelp Kambodscha e.V agrees:

- 2.1 To respect the policy of the Ministry of Education, Youth and Sport of the Kingdom of Cambodia and to respect the Cambodian tradition and culture.
- 2.2 To work toward meeting the followings project objectives:
- a. Expanding access to and strengthening quality of early childhood care and development program for children under 6 years old.
 - b. Improving access to and enhancing quality of primary education and lower secondary education.
 - c. Strengthening education management systems at national and sub-national levels to increase support to improve access and quality of education for children, especially the disadvantaged and marginalized groups
- 2.3 To work closely always with the Ministry counterparts to maximize transfer of skills and management capacities and planning to Ministry Officers.
- 2.4 That any report or article for publication, resulting from this collaboration, shall be referred to the Ministry of Education, Youth and Sport for comment and shall be regarded as the joint property of Kidshelp Kambodscha e.V and Ministry of Education, Youth and Sport.
- 2.5 To regularly attend the meetings called by the Ministry of Education, Youth and Sport to coordinate the ongoing project activities and sharing information to achieve project goals
- 2.6 To effectively use the approved budget to meet the stated objectives:

Budget Planned for 3 years

Nature of Expense(US \$)	1 st Year	2 nd Year	3 rd Year	Total
Sponsorship of children	40,000	40,000	41,000	121,000
Extra support for sponsored children	2,000	2,000	2,000	6,000
Sponsorship of university students	35,000	36,000	37,000	108,000
Expenses English School (school scholarships, cleaning, volunteers, renovations, etc.)	12,000	12,500	12,500	37,000
Company vehicles (repairs, insurance and fuel)	1,000	1,000	1,000	3,000
Office Expenses and supplies (postage, phone bills etc.)	1,000	1,000	1,000	3,000
Salaries	14,000	14,500	14,500	43,000
Other admin costs (Tax registration, visa etc.)	2,000	1,000	1,000	4,000
Total spending per year	107,000	108,000	110,000	325,000

- 2.7 To provide the Ministry of Education, Youth and Sport (Specialized Department) with annual reports based on the calendar year including:
- Narrative progress report towards achieving objectives.
 - Challenges hindering project implementation.
 - Financial expenditure (as mentioned in table above) and
 - Information on number of expatriate and national staff and their roles.

Article 3

The Ministry of Education, Youth and Sport agrees:

- 3.1 Where appropriate to designate suitable counterparts at national levels and sub-national level to work with Kids help Kambodscha e.V in order for the project activities to be implemented in a cost effective and timely manner.
- 3.2 Allow Kids help Kambodscha e.V to employ Cambodian and international staff to work in accordance with the law of the Kingdom of Cambodia.
- 3.3 To facilitate, where appropriate and required for programme implementation, the granting of visas for approved staff, their families and consultants affiliated with the activities outlined within the terms of this agreement.

- 3.4 To promote efficiency and transparency in location levels for service management by ensuring the organization receives timely information on activities and financial reports to effectively manage their programme.
- 3.5 To ensure that all levels of public administration promote open communication with the organization and assist with planning, management and problem solving.
- 3.6 The Ministry of Education, Youth and Sport commits to provide a written response within 30 days after receiving any written query from Kidshelp Kambodscha e.V

Article 4

General Clause

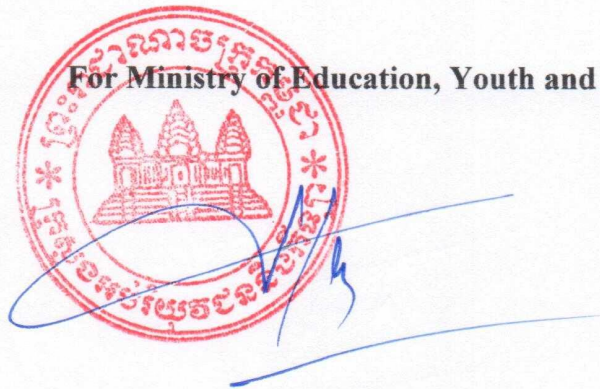
- 4.1 The Country Director of Kidshelp Kambodscha e.V Mrs. Khath Khemara is an official representative designated by Kidshelp Kambodscha e.V to act on its behalf with the Ministry of Education, Youth and Sport.
- 4.2 Written amendments to this agreement may be made with mutual agreement and approval, and signed by both parties after due consideration.
- 4.3 This agreement may be terminated in an emergency situation by a joint decision taken by official representatives of the Ministry of Education, Youth and Sport and Kidshelp Kambodscha e.V after joint consultation and consideration.
- 4.4 The Ministry of Education, Youth and Sport of the Kingdom of Cambodia reserves the right to do the follow up and monitor all education programme activities of Kidshelp Kambodscha e.V
- 4.5 Kidshelp Kambodscha e.V shall be entitled, after discussion with the Ministry of Education, Youth and Sport, to bring an end to this agreement, if it judges that cooperation is insufficient for effective implementation of the program or that the security of its personnel or property is endangered due to war, hostilities or other grave disturbances.
- 4.6 The Ministry of Education, Youth and Sport, after discussion with Kidshelp Kambodscha e.V, shall be entitled to request Kidshelp Kambodscha e.V to terminate the in-country employment of any individual they employ, judged to be bringing the Ministry of Education, Youth and Sport into disrepute, or conducting themselves in an unprofessional manner. If such a request is made, the organization would follow due process.
- 4.7 The Ministry of Education, Youth and Sport, after consultation with Kidshelp Kambodscha e.V, shall be entitled to bring an end to this agreement if the accredited representatives of Kidshelp Kambodscha e.V are judged not to be fulfilling Article 2 of this agreement.

- 4.8 Should the laws in force in Cambodia not be respected by Kidshelp Kambodscha e.V, the Ministry of Education, Youth and Sport may, after the due notice to the organization, bring an end to this agreement.
- 4.9 This agreement shall take effect from the date of signing, and shall remain in effect until the project end date, as stated in clause 1.4

This agreement is presented unaltered, in 2 originals, Khmer and English, all texts being equally authentic and of equal value. In case of divergent interpretations, the Khmer text shall prevail.

Signed this 21st day of August 2023 in Phnom Penh, Cambodia

Signatories:



Dr. HANG CHUON NARON

Minister



Mrs. KHATH KHEMARA

Country Director